INNOVATIVE H2020 & HORIZON EUROPE PROPOSAL WRITING ONLINE TRAINING

Based on Open PM2 methodology & EC Funding and Tenders Portal

DAY (**1**) EU PRIORITIES, PROJECT IDEA & PROPOSAL CONCEPTION

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09 : 00   START OF THE TRAINING

09 : 00 – 10 : 30   WELCOME AND INTRODUCTION OF PARTICIPANTS
01. INTRODUCTION TO PROPOSAL WRITING AND SETTING THE GROUND WORK
WORK PROGRAMMES & RESEARCH PRIORITIES

- *Identifying calls: is your idea the right fit?*
- *How to read a call (Specific Challenge, Scope, Expected Impact, Eligibility conditions, Evaluation & Award Criteria);*
- *Relevance of the compliance between idea and the WP/call objectives;*
- *Relevance of the compliance of proposal contents with the evaluation criteria.*

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10 : 30 – 11 : 00   COFFEE BREAK

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11 : 00 – 12 : 30   02. OPEN PROJECT MANAGEMENT METHODOLOGY (Open PM2)

- *What is OP2 and why it is relevant in the Proposal Writing;*
- *Proposal writing as a part of the Project Management process.*
- *The initiating phase (Abstract, Partner Search, Identifying winning research concepts & proposals: the importance of quality abstract, expertise/experience grid, the partner search*
- *The Planning phase The Work Breakdown Structure (WBS) and the Work Packages, Budget Estimation, Schedule).*

The Consortium Agreement: paving the way for smooth project management (IPRs, Budget Distribution, Payments, Access Rights)

13 : 00 – 14 : 00   LUNCH

14 : 00 – 17 : 00   Afternoon Session
Face2Face individual meetings with the trainer to address specific needs of trainees.

END OF TRAINING DAY 1

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DAY 2 THE CORE OF THE PROPOSAL: IMPACT, EXCELLENCE, IMPLEMENTATION & REPORTING

09 : 00 START OF THE TRAINING

09 : 00 – 10 : 30
03. CONSTRUCTING THE PROPOSAL – PART B: How to conceive and write the '**Impact**' section
- *Impact glossary;*
- *Reading the template;*
- *Conceiving a solid impact over 4 pillars:*
  - *Measurability;*
  - *Targeting (stakeholders and final beneficiaries);*
  - *Dissemination & Exploitation – the PEDR (Data Management Plan, IPR protection, Open Access, Exploitation strategy);*
  - *Communication;*
- *(Self) Evaluation of the "Impact" section.*

10 : 30 – 11 : 00 COFFEE BREAK

11 : 00 – 12 : 30
03. CONSTRUCTING THE PROPOSAL – PART B: How to successfully describe the '**Excellence**" of your project
- *Reading the template;*
- *Objectives: the Goal Oriented Project Planning, from the problem tree to the objectives tree, the Logical Framework;*
- *Technology Readiness Levels (TRLs);*
- *(Self) Evaluation of the "Excellence" section.*

How to construct the '**Implementation**" part of your project
- *Reading the template;*
- *The "tables": work packages, deliverables, milestones, critical risks, efforts, other direct costs;*
- *The WP Management.*

PARTS 4 & 5 OF THE PROPOSAL
PRACTICALITIES OF THE PROPOSAL SUBMISSION IN THE SEDIA PORTAL.

13 : 00 – 14 : 00 LUNCH

14 : 00 – 17 : 00 Afternoon Session
Face2Face individual meetings with the trainer to address specific needs of trainees.

17 : 00

END OF TRAINING DAY 2

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PROPOSAL WRITING ONLINE TRAINING
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DAY (3) BEYOND THE HORIZON (2020): HORIZON EUROPE

VALIDATION, TECHNICAL & FINANCIAL REPORTING, OTHER FEATURES

09 : 00 START OF THE EVENT

09 : 00 – 10 : 30   INTRODUCTION AND BRIEF INTRODUCTION OF PARTICIPANTS
1. WHAT IS NEW IN 2021/2027?

2. UNDERSTANDING THE NATURE AND GENESIS OF HORIZON EUROPE
   - *Overall structure overview;*
   - *Union priorities & Commission Political priorities – hot topics;*
   - *Cross cutting factors, Drivers, Challenges, Main simplification aspects;*

10 : 30 – 11 : 00   Coffee Break

11 : 00 – 12 : 30
3. STRUCTURE OF HORIZON EUROPE
   - *Pillar 1 – Excellent Science;*
   - *Pillar 2 – Global Challenges and European Industrial competitiveness (Cluster and Missions);*
   - *Pillar 3 – Innovative Europe: EIC and EIT;*
   - *Other programme part*

4. NOVELTIES ON THE IMPLEMENTATION OF THE NEW PROGRAMME
   - *Implementation Strategy: Design of Work Programmes, Submission and Evaluation, The new Model of GA, Dissemination & Exploitation, Data & Reporting; New Control Strategy;*
   - *The new form of costs – Lump Sum: Impact on projects implementation, Proposal writing, Consortium Agreement, Budget, Liability of partners;;*

13 : 00 – 14 : 00   LUNCH

14 : 00 – 17 : 00   Afternoon Session
Face2Face individual meetings with the trainer to address specific needs of trainees.